



SANTA FE TRAIL ASSOCIATION

1349 K-156 Hwy, Larned, KS 67550

Phone: 620-285-2054

Website: www.santafetrail.org

New Wayside Project Request Form

Use this worksheet as a planning document for wayside projects. It will help you focus your content and identify missing elements. You may use additional pages if needed. All of these are necessary to requesting any assistance for a project.

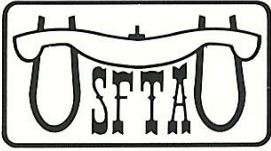
Email completed form to info@santafetrail.org

Input Information in this Column

Date of Request	
Site name:	
Chapter name	
Project Contact	Name:
	Address:
	City:
	State:
	Zip Code:
	Phone:
	Email:
1. Proposed wayside physical location (include address of site and GPS coordinates)	Address:
	City:
	State:
	Zip Code:
	GPS Coordinates:
2. Are there any safety concerns with the proposed location? Things to consider included but are not limited to:	
<ul style="list-style-type: none"> • Traffic concerns • ADA accessibility • Protection of the SFT Resource or Environment • Potential for Vandalism 	
3. What is the state of the site? Is it in danger of destruction? Please explain.	
4. What Santa Fe Trail evidence is at this site? Consider the following:	
<ul style="list-style-type: none"> • Is there a trail connection that is visible at the site location? • What can you see? • Is there physical evidence at the site? • Can you see where the crossing was? • Are there ruts visible? 	

5. What do you want to tell people about this site?	
6. What historical events happened at this site related to the Santa Fe Trail? <ul style="list-style-type: none"> • What significant events happened at this site that make it important? • What people were involved? • What historical figures were involved? • What nationalities were involved? • What are the connections to the Trail that people could make to your story? • Is there a theme for this site 	
7. Audience – who will be viewing this site? Consider: <ul style="list-style-type: none"> • Age Groups • Nationalities • Other demographics 	
8. Is there potential for Tribal involvement in this project?	Yes____ No____
9. Has there been contact with the Tribe(s)?	Yes____ No____ Additional Information:
10. List the pictures you have historical or current that you have to tell your story. <ul style="list-style-type: none"> • What types of images are available • Are they high resolution? • Are there any copyright issues? 	Please attach pictures. Please provide a photo release for each photo submitted
11. Who owns or controls the site? <ul style="list-style-type: none"> • Landowner • County • State entity 	Name of Owner: Address: City State Zip Code Phone Number: email:
14. Has approval for the project been received? (Please note that project cannot proceed without approval.)	Yes____ No____ Attach landowner or right-of-way approval.
15. Funding: Do you have funds available for the project?	Yes____ No____

16. If so, how much and are there spending deadlines?	
17. If funds are not available for the project, how do you propose to fund it?	
18. Is there a specific target installation date for the wayside?	



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Wayside Replacement Request Form

Use this worksheet as a planning document for wayside projects. It will help you focus your content and identify missing elements. You may use additional pages if needed. All of these are necessary to requesting any assistance for a project.

Email completed form to info@santafetrail.org

Input Information in this Column

Date of Request	
Site name:	
Chapter name	
Project Contact	Name:
	Address:
	City:
	State:
	Zip Code:
	Phone:
	Email:
1. Wayside site physical location (include address of site and GPS coordinates)	Address:
	City:
	State:
	Zip Code:
	GPS Coordinates:
2. Why is replacement needed? Please explain.	
3. Has site information been submitted to Survey123?	Yes___ No___
4. Is there potential for Tribal involvement in this project?	Yes___ No___
5. Has there been contact with the Tribe(s)?	Yes___ No___
	Additional Information:
6. What was the original installation date of the wayside (if known)	Date:

7. Wayside Fabricator (if known)	
8. Is there a warranty on the wayside?	Yes____ No____ Unknown____
9. Has the warranty expired?	Yes____ No____ Unknown____ Additional Information:
10. Are original files for the wayside available?	Yes____ No____ Unknown____ Additional Information:
11. Funding: Do you have funds available for the project?	Yes____ No____
12. If funds are not available for the project, how do you propose to fund it?	
13. Is the replacement sign needed by a particular date? If so please list date.	Date Needed: