Instructions to Create Passport:

1.) Cut page 1 in half.



4.) Turn two pages on left side over as shown.





2.) Cut page 2 in half, also.

on **top** of the left side pages.



3.) Lay out pages as shown below.



6.) Place bottom set of pages on the top.



- 7.) Make sure all edges are even.
- 8.) Fold in half.
- 9.) Staple along the folded edge.
- 10.) Tape pages together to finish PASSPORT.



